

NAWIC Membership Terms & Conditions.

1. Payment

NAWIC agrees to provide membership entitlements to Applicants who apply for membership in accordance with our Constitution and agree to pay the required subscription.

If you do not pay your subscription within three months of the due date of the 1st July your membership will be terminated.

NAWIC does not refund or reimburse any portion of the membership fee.

Membership is not transferable from one individual to another.

Pro rata may be applied for new members only.

2. Corporate Membership

Corporate Membership is paid by the company and membership to NAWIC for all staff is incorporated into that membership fee. Membership for staff will only be granted when using their company email address.

The membership for staff is owned by the company and Corporate Members are entitled to cease their staff membership only by giving us written notice. A resignation is effective no earlier than the date the written notice is received by NAWIC and if no date is specified in the notice, no later than a fortnight after receipt.

3. Privacy

The purpose of this policy sets out the approach NAWIC will take in relation to the collection, storage and use of personal information.

This policy has been developed in accordance with the Privacy Act 1988 and the Australian Privacy Principles.

NAWIC recognises that your privacy is important to you. All of our employees and data processors, who have access to, and are associated with the processing of personal data, are obliged to respect the confidentiality of your personal data.

For further information please read our <u>privacy policy</u>



4. Membership

- a. Subject to the constitution and Membership Policy:
 - Corporate Membership is activated when we receive from you a completed application form and payment.
 - Individual/Student membership can be created online and is effective once payment is received.
- b. A receipt will be issued upon receipt of payment of membership fees.
- c. Your membership is active from the date that your application is accepted and will continue until terminated in accordance with the constitution.
- d. All membership fees must be paid annually.
- e. An invoice will be sent to you for your annual membership fee and must be paid by the due date of 1 July.
- f. Membership may be terminated if your payment is not received within three (3) months of the annual membership fee due date.
- g. There is no refund of any membership fees should you cancel your membership at any stage.
- h. NAWIC may make changes to membership fees from time to time.
- i. We reserve the right to change, from time to time, the services available to members.
- j. Any variations made to these Terms & Conditions may be made by NAWIC without express written notice to existing members and will be effective fourteen (14) days after the posting on NAWIC website.